

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, April 13, 2005

Call To Order

7380. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Ed Jones at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present

Ed Jones, President
Jim Elliot, Vice President
Glenn Creiman, Member
Patti Latourelle, Member
Ron White, Member (Absent for a portion of Open Session)
Gina Gonzalez, Student Board Representative-BHS

Members Absent

Nhowell Peralta, Student Board Representative-Chaparral
Isabeau Brown, Student Board Representative-SDHS

Staff Members Present

Robert Otto, Superintendent
William Brinegar, Assistant Superintendent – HRD
Kathryn Schneider, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

CLOSED SESSION

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CEA).
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.
- Public Employee Discipline/Dismissal/Release. Pursuant to Government Code Section 54957.

OPEN SESSION

7381. The meeting reconvened in Open Session at 7:35 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

7382. No action was taken in Closed Session.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Glenn Creiman.

ANNOUNCEMENT

Mr. Jones asked everyone to keep San Dimas High School student, Samantha Palumbo in their thoughts and prayers, as she recuperates from injuries sustained in a serious automobile accident on Friday, April 8, 2005.

**APPROVAL OF AGENDA
ORDER AND CONTENT**

7383. Motion by Mr. Elliot, seconded by Mr. White and carried by 5 Ayes, 0 Noes, approving agenda order and content.

COMMUNICATION-STUDENT BOARD REPRESENTATIVES

The student representative from Lone Hill Middle School reported on the current activities and events taking place at Lone Hill Middle School.

Gina Gonzalez addressed the Board and reported on the current activities and events taking place at Bonita High School. She highlighted the successful WASC Accreditation visit to Bonita High School last week. She noted that the Battle of the Bands and Food Fest took place last week. The Freshman Core has completed excellent Rube Goldberg projects and demonstration. The school spring sports have been very successful.

FEATURED PRESENTATION

Recognition of Coach Greg Eckler

The Board recognized and awarded a Certificate of Appreciation to Greg Eckler, Bonita High School Coach for Boy's Varsity Basketball. Mr. Ketterling, Principal of Bonita High School introduced Mr. Eckler and highlighted the accomplishments of Mr. Eckler and the Boy's Varsity Basketball Team. Mr. Eckler has been named the Coach of the Year by the San Gabriel Valley Tribune.

Grace Miller Elementary School

Deanne Spencer, Principal of Grace Miller Elementary School narrated a video on the Block Schedule Program at Grace Miller Elementary School.

APPROVAL OF MINUTES

7384. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, approving the Minutes of the March 23, 2005 Regular Meeting of the Board of Education.

REQUESTS TO SPEAK ON AGENDA ITEMS

Community	No Comment
PTA	No Comment
BUTA	No Comment
CSEA	No Comment
BUMT	No Comment

Official Minutes of the Regular Board of Education
Meeting – Wednesday, April 13, 2005

CONSENT AGENDA

- | | |
|---|---|
| | 7385. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda, with a correction to C-Superintendent-21. |
| Extended & Overnight Educational Field Trips | 7386. Approved extended and overnight educational field trips as listed. Itinerary is on file in the Educational Services Department.
a. San Dimas High School Varsity Baseball Team, baseball double-header, Nipomo, CA, April 22-23, 2005. |
| Resolution 2005-31 Declaring May 11 National School Nurse Day | 7387. Adopted Resolution 2005-31 Recognizing May 11 as National School Nurse Day. |
| Revised Single Site Plan for Chaparral High School | 7388. Approved revised 2004-2005 Single Site Plan for Student Achievement, Chaparral High School. |
| Submit Safe Schools/Healthy Students Grant Application | 7389. Approved submittal of Safe Schools/Healthy Students Initiative Grant application. |
| School Age Care (SAC) Summer Program Fee Schedule | 7390. Approved the School-Age-Care (SAC) Program revised fee schedule for the 2005 Summer Program. |
| 2005 Summer School Plan | 7391. Approved the 2005 Summer School Plan. |
| Community Services Summer Program | 7392. Approved the Community Services Summer Program. |
| "A" and "B" Warrants | 7393. Approved and/or ratified "A" (payments for school employees) and "B" warrants (payment for equipment, supplies and for the services of non-school employees) as listed. |
| Purchase Orders | 7394. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed. |
| Budget Transfers | 7395. Approved budget transfers between major object codes, as presented. |

Official Minutes of the Regular Board of Education
Meeting – Wednesday, April 13, 2005

CONSENT-Cont.

- | | |
|---|---|
| Surplus Items | 7396. Declared items listed as surplus in accordance with Education Code 39521 and authorized disposal. |
| Seventh Month Enrollment Report | 7397. Approved the Seventh Month Enrollment Report as of March 18, 2005. |
| Agreement Between BUSD & Nationwide Auction Systems | 7398. Approved Agreement between Bonita Unified School District and Nationwide Auction Systems for the sale of surplus and/or obsolete property for the 2005-2006 school year. |
| Renewal of Bid 02-03:12
Dell Computers | 7399. Approved renewal of Bid 02-03:12 to Dell Computers to provide computer equipment consisting of desktops, laptops, servers, hand-helds, and projectors; and to Pacific Cascade for switches. |
| Resolution 2005-30 Intent to Levy
& Collect RIMD/RAD Assessments | 7400. Adopted Resolution 2005-30 declaring the intent of the Board of Education to levy and collect assessments within the Bonita Unified School District Recreation Improvement and Maintenance District (RIMD/RAD) for fiscal year 2005-2006 and calling for a public hearing regarding the proposed assessments on May 11, 2005, at the regularly scheduled meeting of the Board of Education to receive public input and authorizing staff to provide notice of the hearing in accordance with the law. |
| Reject Claim No. 04-37455 DP | 7401. Rejected Claim No. 04-37455 DP for property loss. |
| Payment of Claim No. B5091307 | 7402. Approved payment of Claim No. B5091307. |
| Certificated Personnel Report | 7403. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed. |
| Classified Personnel Report | 7404. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed. |

CONSENT-Cont.

Educational Conferences

7405. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings not previously approved and that reflect a cost to the District until the budget is approved. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Donations

7406. Accepted with thanks the donation of gifts valued at \$435.00 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

DISCUSSION/ACTION AGENDA
EDUCATIONAL SERVICES

**Report on Instructional Materials
Procurement Plan**

7407. Dr. Kathryn Schneider gave a presentation on the Instructional Materials Procurement Plan for 2004-2005, 2005-2006 and 2006-2007. Dr. Schneider highlighted the State textbook adoption and process for English Language Arts, History/Social Science, Math and Science. Dr. Schneider reviewed the State allocation for instructional materials, instructional expenditures for 2004-2005 and the instruction materials procurement plan for 2004-2005, 2005-2006, and 2006-2007. The key aspects of the plan is to allocate resources to support annual site needs for consumables, replacement, growth, etc. to ensure that every student has a standards-based textbook in core subject areas and provide sufficient restricted General Fund carry-over to fund future textbook adoptions.

BUSINESS SERVICES

**Update on Current and Proposed
Budget**

7408. Adrienne Long, as part of the budget development process, provided a comprehensive update on the current and proposed unrestricted and restricted budget. Ms. Long reviewed revenues and expenditures and components of the ending balance, comparing projected actuals in the Second Interim Report with actuals as of April 12, 2005.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES-Cont.

Update on Current and Proposed
Budget – continued

Steve Dukett, representative from the Bonita High School Boosters Club addressed the Board concerning matters effecting athletic coaches in the District's high schools. Mr. Dukett noted that he was pleased that the Board is focusing on the fiscal problems the District is facing. However, he urged the Board to do everything possible to maintain the current stipend level for coaches. He expressed concern that coaching stipends might be reduced due to the District's budget constraints but noted that the Boosters would do everything possible to help supplement the sports programs at Bonita High School. He suggested alternative means for raising revenues for sporting events be explored. Mr. Jones suggested that the Boosters list their ideas for alternative revenue and present it to Dr. Otto for review.

Long Term Debt Expenditure Plan 7409. Motion by Mr. Elliot, seconded by Mr. Jones and carried by 5 Ayes, 0 Noes approving the Long Term Debt Expenditure Plan.

Ann Sparks reviewed the Long Term Debt Expenditure Plan, including Certificates of Participation, Siemens Project, General Obligation Bonds and Lease/Maintenance Agreements. Funds for paying off the long term debt come from the General Fund and other special funds established by the District.

Mr. Jones suggested that a report on developer fees would be of interest to the Board.

Utilities Expenditure Plan 7410. Motion by Ms. Latourelle, seconded by Mr. White and carried by 5 Ayes, 0 Noes approving the Utilities Expenditure Plan.

Ann Sparks reported on the Utilities Expenditure Plan. Ms. Sparks reviewed the costs for electricity, gas, water and trash, noting that year-to-date expenditures through February 2005 for all utilities total \$928,935. She indicated that for the same period last year the total was \$898,319, an increase of \$179,166 or 19%.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES

Maintenance and Facilities
Improvement Plan

7411. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes approving the Maintenance and Facilities Improvement Plan.

Ann Sparks reviewed the Maintenance and Facilities Improvement Plan. She noted that the District is required on an on-going basis to address facility maintenance and improvement needs. Mike Phillips made a presentation on the Facilities and Operations projects, utilizing funds from Recreational Assessment District (RAD), Deferred Maintenance, General Fund, and Modernization. He reviewed the projects that have been completed, as well as, proposed projects to be completed utilizing these areas of funding.

Award Bid 04-05:09 for Construction
Of Modernization Projects and
Installation of Interim Housing for
San Dimas High School to Earl
Corporation

7412. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes awarded Bid 04-05:09 for construction of modernization projects and installation of interim housing for San Dimas High School to Earl Corporation in the amount of \$9,150,000.

Ann Sparks reported that the Board previously authorized staff to seek bids for construction of modernization projects and installation of interim housing at San Dimas High School. Six bids were received at the March 31, 2005 bid opening. A thorough review of the bids was conducted with District staff and Capital Program Management (CPM) staff to ensure that the bids were compliant and did not contain any irregularities that would preclude consideration of the bids. The bid from Earl Corporation has been reviewed and does comply with the requirements of the District bid documents. The original budget for San Dimas High School modernization was projected at \$4.6 million. The revised construct budget developed in November 2004 was \$6.7 million. The low valid bid from Earl Corporation is \$9.15 million. The bid amount is \$2.45 million or 36% greater than the estimated budget. This is a reflection of the continuing escalation of construction materials and labor costs.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES-Cont.

Award Bid 04-05:09 for Construction
Of Modernization Projects and
Installation of Interim Housing for
San Dimas High School to Earl
Corporation – continued

Mr. White inquired if it would be cost effective to hold off on awarding the bid until the bid for the work at Bonita High School came in. Mr. Richard Ingrassia, Architect with Rachlin Architects, addressed the Board recommending that the Board not attempt to reduce the scope of work and re-bid the project. He indicated that this practice is not cost effective. He further indicated that there are reduction change orders as a possibility during the construction. He noted that Earl Corporation is one of the top contractors. His opinion was to go forward with the bid. The Board concurred with his recommendations.

Resolution 2005-29 Engineer's
Report for RIMD/RAD

7413. Motion by Mr. Creiman, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes adopting Resolution 2005-29 approving the report of the engineer for fiscal year 2005-2006 in connection with the continuation of the Recreation Improvement and Maintenance District (RIMD/RAD).

Representatives from Taussig and Associates presented a report to the Board to proceed with the Assessment District implementation process as set forth in the Landscaping and Lighting Act of 1972 and voter approved Article XIID of the California Constitution (Proposition 218) to continue the Recreation Improvement and Maintenance District (RIMD/RAD) for 2005-2006.

HUMAN RESOURCES DEVELOPMENT

Resolution 2005-33 –May 11
Day of the Teacher

7414. Motion by Mr. Elliot, seconded by Mr. White and carried by 5 Ayes, 0 Noes, adopting Resolution 2005-33 recognizing May 11, 2005 as Day of the Teacher.

Mr. Creiman inquired why teachers are recognized for one day while other employees groups are recognized for one week. Dr. Brinegar indicated that the District follows the lead of the State of California and the Los Angeles County Office of Education but would explore the changing it for next year.

DISCUSSION/ACTION AGENDA
HUMAN RESOURCES DEVELOPMENT

Resolution 2005-34-April 25-29 as
Administrative Professionals Week
& April 27 as Administrative
Professionals Day

7415. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes adopting Resolution 2005-34 recognizing April 25-29, 2005 as Administrative Professionals (Secretaries) Week and April 27, 2005 as Administrative Professionals (Secretaries) Day.

No further comment.

Resolution 2005-35 – May 16-22 as
Classified School Employees
Week

7416. Motion by Ms. Latourelle, seconded by Mr. White and carried by 5 Ayes, 0 Noes adopting Resolution 2005-35 recognizing May 16-22, 2005 as Classified School Employees Week.

No further comment.

Resolution 2005-36 – May 15-21 as
Week of the School
Administrator

7417. Motion by Ms. Latourelle, seconded by Mr. Elliot and carried by 5 Ayes, 0 Noes adopting Resolution 2005-36 recognizing May 15-21, 2005 as Week of the School Administrator.

No further comment.

SUPERINTENDENT

Resolution 2005-32 Establishing
Biennial Governing Board
Elections-November 8, 2005

7418. Motion by Mr. Jones, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes adopting Resolution 2005-32 Establishing Biennial Governing Board Elections November 8, 2005.

Dr. Otto noted this begins the process for conducting the election on November 8, 2005 of Board members to fill vacant seats.

STUDENT DISCIPLINARY ACTION

7419. Motion by Mr. Elliot, seconded by Mr. Jones and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (b), (k) and #48915 (a)(2), and (b)(2). Approved recommendation to expel student #905113, with enforcement suspended and transferred to Ramona Middle School for the remainder of the spring semester 2005.
7420. Motion by Ms. Latourelle, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (b), (k) and 48915 (a)(2) and (b)(2). Approved recommendation to expel student #903871, with enforcement suspended and returned to Lone Hill Middle School for the remainder of the spring semester 2005.
7421. Motion by Ms. Latourelle, seconded by Mr. Jones and carried by 5 Ayes, 0 Noes Student Disciplinary Action Pursuant to Education Code #48900 (b), (k) and 48915 (a)(2) and (b)(2). Approved recommendation to expel student #903701, with enforcement suspended and the student's Interdistrict Permit be revoked for the remainder of the spring semester 2005.
7422. Motion by Ms. Elliot, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (b), (k) and 48915 (a)(2), (b)(1), (b)(2) and (c)(1). Approved recommendation to re-admit student #980400026 to the Bonita Unified School District, with assignment to, and under contract with the STAR Center for the spring semester 2005.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community No comment

PTA No comment

BUTA Eva Valentijn, President, addressed the Board regarding concern for negotiations between the District and BUTA. Ms. Valentijn stated that buildings, facilities and technology take precedent over people and their salaries in the District. She stated that teachers feel demeaned because they have not been given a cost of living increase. She challenged the Board to bridge relations with the teachers and budget for increases annually.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

CSEA No comment.

BUMT No comment.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Ron White expressed appreciation to Mr. Dukett for addressing the Board tonight. He noted that 2,000 athletes could be effective by reductions in coaching stipends. He encouraged the Board to find a way to continue funding coaching stipends.

Ms. Latourelle reported that former Board members Robin Carder, is going to be a grandma. Ms. Latourelle expressed heartfelt sympathy for the recent evens at San Dimas High School. She congratulated Bonita High School for a successful WASC Accreditation and in particular Scott Jacobs, the team lead teacher.

Mr. Creiman thanked Kris Kulow for her professionalism during the recent tragic events involving students at San Dimas High School. He reported visiting classrooms and Open Houses and enjoyed attending the Small Learning Groups demonstration at San Dimas High School.

Mr. Elliot noted that May 11 is National School Nurses Day. He reminded everyone that the San Dimas Western Arts Festival is in two weeks. He reported attending Open Houses throughout the District. He congratulated Bob Ketterling and the Bonita High School staff for having an excellent accreditation last week. He reported participating in Career Day at San Dimas and Chaparral High Schools. He attended the funeral services for Amanda Carnahan and noted the outpouring of support from the staff and students at San Dimas High School. He thanked Kris Kulow for her support in dealing with the two recent tragic events.

Mr. Jones complimented Bonita High School on their school report for the upcoming WASC Accreditation. He complimented the music teachers for the fine job they do in teaching the students involved in the music programs throughout the District.

COMMUNICATIONS-BOARD/SUPERINTENDENT

Dr. Otto thanked the staff for the excellent reports tonight. He noted that April 18-22, 2005 is Spring Break and school sites and the district office will be closed. He noted that the budget picture in Sacramento is still unclear and encouraged everyone to express to the Governor the importance of education. He indicated that the La Verne Ad Hoc Committee would meet on April 25 and requested input from the Board members for the agenda.

MEETING DATES

The next Regular Meeting of the Board of Education will be held on Wednesday, May 11, 2005, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 10:10 p.m.

Robert C. Otto, Ed.D, Superintendent
Secretary to the Board of Education